# Deputy General Counsel

Australian Olympic Committee (AOC)
Sydney, NSW | Fixed-Term Contract (approx. 6-9 months)

## Lead the legal and governance work behind Australia's Olympic Movement.

The Australian Olympic Committee (AOC) is responsible for selecting, leading and supporting Australian Olympic Teams and advancing the Olympic Movement in Australia. With a proud history and a future-focused agenda, the AOC brings together athletes, employees, officials and partners to deliver excellence on the world stage.

We are seeking an experienced **Deputy General Counsel** for a six to nine month fixed-term contract. The role can be delivered in a full or part-time capacity. Reporting to the General Counsel, you will independently lead priority governance, policy, contracting and commercial matters across the AOC and associated Australian Olympic Group entities, advising senior stakeholders, the CEO and, Board sub-committees.

## The Role

This is a hands-on, delivery-focused role, suited to someone who is confident rolling up their sleeves and delivering high-quality outcomes at pace. You will own matters from scoping and drafting through to negotiation, approval and implementation.

**Key deliverables include:**

- Policies and governance projects for the AOC, the Australian Olympic Community Foundation and the Australian Olympic Athletes and Coaches Foundation, including by-laws, service agreements and Board sub-committee materials.
- The Australian Olympic Athletes and Coaches grant governance project and associated funding agreements.
- Legal servicing of the Pacific Athletes Project and AOC community initiatives (excluding safeguarding).
- Negotiation of Olympics Unleashed Funding Agreements.
- Ad hoc support for Australian Olympic Group initiatives, particularly events and Work Health and Safety review.

**Key responsibilities include:**

- Provide commercially practical, risk-based legal advice, escalating material risks to the General Counsel.
- Draft and review Board and Board Sub-committee and executive papers, advice, policies, agreements and governance documents.
- Lead consultation and negotiation with internal stakeholders and external advisers to protect the AOC's interests and keep delivery on track.
- Maintain accurate records of advice, approvals, agreements and key decisions.

## About You

**You will bring:**

- A **Bachelor of Laws** and **significant post-admission experience**, ideally as a Senior Legal Counsel or in a comparable senior in-house role.
- Proven **governance and commercial contracting** expertise, with excellent drafting and negotiation skills.
- A **strong risk mindset** and the ability to turn complexity into clear recommendations.
- The **credibility and confidence** to engage with the CEO, executives and Boards.
- An **independent, hands-on and collaborative** working style with strong prioritisation skills.
- Experience advising Board sub-committees, and in **sport and governance**, is highly regarded.

**Additional Information**

- Fixed-term contract commencing November/December 2026 and concluding May/June 2027. The role can be delivered in a full or part-time capacity which will determine the duration of the contract.
- Based in the AOC office in Sydney.
- You will be required to hold a valid Working with Children Check
- You will be required to sign a Statutory Declaration confirming you are a fit and proper person to represent the AOC.

**Application Process:**

If you are inspired to make a meaningful impact and contribute to Australia's Olympic success, we invite you to apply by submitting your résumé and a cover letter outlining your relevant experience and interest in the role via the **AOC Application Form**.

Applications close **Friday 16 October 2026**

All candidates will be advised of the outcome of their application following the close of the process.

At the AOC, we welcome applications from people of all backgrounds, experiences and identities.